**Children First Act 2015**
**Compliance documents for implementation by March 11th 2018**

Athletics Ireland are delighted to provide you with supporting documentation and instructions on how your club can comply with the Children First Act 2015 by March 11th. This is a mandatory process that all organisations providing services to children must complete. The following are the four steps to compliance:

**STEP ONE - REVIEW THE RISK ASSESSMENT DOCUMENT**

* The risk assessment has been pre-populated for you to review at your club meeting.
* Each risk identified has been ranked and any supporting policies and guidance indicated.
* You can include other risks of potential harm that are specific to your club.
* After you review your Risk Assessment, minute it at your meeting and get your Chairperson and Children’s Officer to sign and date it.

**STEP TWO - YOUR CHILD SAFEGUARDING STATEMENT**

* When step one is completed review your Child Safeguarding Statement and sign and date the document.

**STEP THREE – DISPLAY YOUR CHILD SAFEGUARDING STATEMENT**

* As per Section 11 of the Children First Act 2015, you are required to display your Child Safeguarding Statement in a prominent place in your club (notice board, public area etc).
* We suggest that you also distribute your signed Child Safeguarding Statement to all parents by mail/email/web or social media on an annual basis.
* If you do not have a premises or website/social media page to display and distribute your Child Safeguarding Statement, you should display it at your events as a temporary sign or poster.

**STEP FOUR - CONFIRMATION OF COMPLIANCE TO ATHLETICS IRELAND**

* Please send a one line email to kieronstout@athleticsireland.ie to advise that steps 1 to 3 have been completed.

**It is the responsibility of every club, county and regional board to comply with the Children First legislation by completing the above steps.**

Please download your Risk Assessment and your Child Safeguarding Statement by clicking on the buttons below. If you have any questions or queries please emailkieronstout@athleticsireland.ie. If you like to view past issues of this newsletter, please click on the "view in your browser" link on the top right hand corner of this email.